

**Call for Expressions of Interest under the  
CMU Portugal Visiting Students Program (project ref<sup>a</sup> CMU-P Gestão 2025)  
Application submission from May 30th - June 17th 2025**



The Carnegie Mellon Portugal Program (CMU Portugal) through Instituto de Engenharia de Sistemas e Computadores, Investigação e Desenvolvimento em Lisboa (INESC-ID) – as host institution “Entidade de Enquadramento” – and with the support of Fundação para a Ciência e Tecnologia (FCT) is announcing a **Call for Expressions of Interest under the [Visiting Students Program](#), for visits to Carnegie Mellon University in 2025**. This Program is one of the key educational initiatives of the CMU Portugal partnership, under which individuals holding a doctoral degree and affiliated with Portuguese Higher Education Institutions or Research Labs, can spend up to two (2) months working in research, education and innovation at Carnegie Mellon University to experience its culture and best practices.

**CMU Portugal will support up to seven (7) beneficiaries through the project CMU-P Gestão 2025 under FCT regulations “Subsídio a Atividades de Transferência de Conhecimento e Tecnologia”, pending on funding available by FCT/MCTES through national funds and under the following conditions:**

## **OBJECTIVES | FUNCTIONS**

Under the Visiting Students Program, beneficiaries can spend from fourteen (14) days to two (2) months working in research at Carnegie Mellon, being mentored by leading faculty and researchers, while immersed in the University’s culture. This unique opportunity provided by CMU Portugal is designed to encourage and prepare talented master students or master alumni to pursue careers in research under the scope of the research areas of the Program. Through the Visiting Students Program, beneficiaries will have the status of visiting scholars at CMU. More information is available on the [CMU Portugal Website](#).

## **BINDING LEGISLATION**

The current call is open under FCT regulations “**Subsídio a Atividades de Transferência de Conhecimento e Tecnologia**” ([Regulamento nº913/2021 - Diário da República n.º 201/2021, Série II de 2021-10-15, páginas 84 - 92](#)).

## **DURATION**

**FOURTEEN (14) days to TWO (2) months** depending on the proposed work plan that must start by **November 1st 2025** and end before **December 31st 2025**.

## MONTHLY AMOUNT

The monthly amount of the internship is **2.500,00€**. Apart from the monthly internship stipend, the beneficiaries will also have their health insurance covered up to 600,00€ while at CMU, and will also receive a one-time travel fee of 1.000,00€. The beneficiaries rights and duties are fully described in articles 15 and 18 of FCT's "Subsídio a Atividades de Transferência de Conhecimento e Tecnologia" regulations.

## SCIENTIFIC SUPERVISION

The activities developed under the Visiting Students Program will be supervised by the CMU Portugal Program Director **Inês Lynce**, full professor of Técnico and researcher at INESC-ID Lisboa and CMU Portugal Program Co-Director **João Magalhães**, full professor at FCT NOVA. The beneficiaries will hold a courtesy appointment at INESC-ID while the visit is ongoing. The beneficiaries will be also integrated into a Department and/or Research Center at CMU and will have a CMU Faculty host. The supervisors and host institution rights and duties are described in articles 16, 17, 19 and 20 of FCT's "Subsídio a Atividades de Transferência de Conhecimento e Tecnologia" regulations.

## WORKPLACE

INESC ID - Headquarters Rua Alves Redol, 9, 1000-029 Lisboa

Carnegie Mellon University - 5000 Forbes Ave, Pittsburgh, PA 15213, United States

## ELIGIBILITY CONDITIONS

Only Portuguese citizens or foreign citizens with permanent residence in Portugal are eligible to participate in the Visiting Students Program. The candidates should be enrolled in a Master's Program in the area of Information and Communication Technologies (ICT) or equivalent in Portugal at the time of the application and during their research period at CMU, or have been awarded a Master degree in ICT in the last 5 years and have permanent residence in Portugal during their research period at CMU. If the candidate has a valid work contract with a company or institution which is expected to coincide with the internship under the Visiting Students Program, then it should request to that entity a declaration in which the company or institution acknowledges the candidate's application to the Program. The Program requires full-time participation. Preference is given to candidates with a Licenciatura or Bachelor's degree grade of 14 or higher (or equivalent), and professional and/or academic work aligned with the CMU Portugal main research areas. Proficiency in English is required.

## EVALUATION CRITERIA

The evaluation and selection of the candidates will take place in accordance with articles 11 and 12 of FCT's "Subsídio a Atividades de Transferência de Conhecimento e Tecnologia" regulations. The applications will be assessed by the CMU Portugal Program Directors on a scale of 0-5 considering the **"Quality and depth of the academic work" (30%)** namely the academic degree(s) held by the candidate.; the **"Scientific robustness of the work plan proposed" (30%)**, which should be aligned with the promotion of activities of knowledge and technology transfer within the framework of the FCT regulations under which the call is open; the **"Professional experience of the candidate" (10%)**, namely work experience in academia, industry or other type of organization; its **"Alignment with the main research areas of the CMU Portugal Program" (15%)**; and the **"Relevance of the work developed by the host at CMU in the scope of the CMU Portugal Program" (15%)**.

Candidates who are currently master's students or have completed a Master's degree in ICT within the last 2 years will receive a **bonus of 0,50**.

Applications with a final **classification of  $\leq 3,00$  will not be selected for admission**. The selection process is expected to take one month after the application deadline, and all the applicants will receive feedback by email.

The final evaluation results will be publicized through an ordered list in the CMU Portugal Program website page "Admissions and scholarships", and the candidates will be notified of the jury's decision by email.

## EVALUATION PANEL

| Name               | Professional Status | Institutions   |
|--------------------|---------------------|--|
| Alexandra Mendes   | Assistant Professor | Faculdade de Engenharia da Universidade do Porto                 |
| Alexandre Ferreira | Assistant Professor | Universidade do Minho  |
| Armanda Rodrigues  | Associate Professor | Faculdade de Ciências e Tecnologia – Universidade Nova de Lisboa |

## APPLICATION

The application period will open on **May 30<sup>th</sup> 2025** and close on **June 17<sup>th</sup> 2025**.

**All applications should be submitted through an online application form [available here](#)** with personal information, period of visit, work plan, hosting department at CMU and supervisor at CMU.

For further information, please contact the CMU Portugal Program at:

E-mail: [apply@cmuportugal.org](mailto:apply@cmuportugal.org)

Address: INESC-ID - R. Alves Redol, 9, 1000-029 Lisboa

## SUPPORTING DOCUMENTS

The supporting documents listed below must be presented in pdf. form.

Applications without the requested documents may not be considered

Supporting documents presented in another format will not be considered by the evaluation panel.

The following documents should be attached to the online application form:

1. Detailed curriculum vitae
2. Statement of work
3. Declaration of enrolment and declaration of registration in a Portuguese Higher Education Institution Master Program, in the case of candidates who are master students/ Masters degree certificate\*, in the case of candidates with a master's degree awarded in the last 5 years
4. Declaration of acknowledgment of the candidate's application from the company or institution for candidates who will have a valid work contract at the time of the internship
5. Support statement from the host at Carnegie Mellon University
6. Undergraduate Degree (1<sup>st</sup> cycle or equivalent) certificate \*

\* For candidates with degrees granted by foreign higher education institutions, it is mandatory to have the recognition of the degree and the final classification conversion to the Portuguese scale. For more information, please visit <https://www.dges.gov.pt/en/pagina/degree-and-diploma-recognition> and <https://www.ulisboa.pt/info/reconhecimento-de-habilitacoes-estrangeiras>.

## CONTRACT

A contract between INESC-ID and the beneficiaries will be celebrated according to the FCT's "Subsídio a Atividades de Transferência de Conhecimento e Tecnologia" regulations, article 13, 3.

## INTERNSHIP REPORT AND SANCTIONS

Until 60 work days after the successful completion of the research period at CMU, beneficiaries will have to present to CMU Portugal an internship report which details the activities that were developed under the Visiting Students Program, together with assessments from the internship supervisors and host institution in Portugal (in accordance with articles 18 to 20 of FCT's "Subsídio a Atividades de Transferência de Conhecimento e Tecnologia" regulations). In case the beneficiaries do not fulfil any of the regulations requirements, sanctions may take place according to article 22 of FCT's "Subsídio a Atividades de Transferência de Conhecimento e Tecnologia" regulations.

## NOTIFICATION, PRIOR HEARING, COMPLAINT AND APPEAL DEADLINES

In accordance with FCT's "Subsídio a Atividades de Transferência de Conhecimento e Tecnologia" regulations (article 11, paragraph 9), there will be no hearing of interested parties' period. From the final decision, a complaint can be filed within 15 working days, or, alternatively, an appeal may be filed within 30 working days, both counted from the respective notification. Candidates who choose to submit a complaint must address their pronouncement to the FCT Board of Directors with delegated competence. Candidates who choose to submit an appeal must address the same to the FCT Board of Directors.

## NON-DISCRIMINATION AND EQUAL ACCESS POLICY

INESC-ID actively promotes a policy of non-discrimination and equal access, so that no candidate can be privileged, benefited, disadvantaged or deprived of any right or exemption from any duty owing, in particular, to ancestry, age, sex, sexual orientation, marital status, family status, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and trade union membership.

Under the terms of D.L. No. 29/2001, of February 3, a disabled candidate has a preference when in equal classification, which prevails over any other legal preference. Candidates must declare on the application form their respective degree of disability, the type of disability and the means of communication / expression to be used in the selection process, under the terms of the aforementioned diploma.

## WHO WE ARE

INESC-ID ([www.inesc-id.pt](http://www.inesc-id.pt)), "Instituto de Engenharia de Sistemas e Computadores: Investigação e Desenvolvimento em Lisboa" is a Research and Development and Innovation Organization (R&D+i) in the fields of Computer Science and Electrical and Computer Engineering.

INESC-ID's research impact is focused on four Thematic Lines: energy transition, life and health technology, security and privacy, and societal digital transformation.

INESC-ID promotes cooperation between academia and industry by addressing research on daily life issues, such as healthcare, space, mobility, human language technologies, agri-food, industry 4.0, and smart grids. This high level of knowledge transfer is achieved through both competitive research projects and direct contracted research. Therefore, public and private entities have access to a pool of knowledge, resources and services provided through the unique competencies available at the institution.

INESC ID has a strong international academic environment and inclusive work environment.